
February 26, 2021

To: **Region 5 Local Presidents, L.E.C.s, E.B.M.s, and Staff**
From: **Region 5 Education Committee**

OFL Prevention Link 'Rights and Obligations' and 'Benefits and Services' www.preventionlink.ca

This four day program covers Level 1 'Rights and Obligations' and Level 2 'Benefits and Services'. The first two days of the course begins with exploring the history of the health & safety and compensation systems in Ontario and the general principles of the system. The last two days of the course focus on the significance of legislation (OHSA, WSIA), regulations and policy and explore detailed examples of benefit calculations and parameters affecting the final numbers. The adjudication process is described and participants follow the flow of a claim through the process. Problem resolution and the process for an appeal are presented. Participants further learn about funding, including which employers are covered; optional insurance; how the system is funded; how incentive programs; and experience rating work and when claim costs can be transferred. Participants also learn how to make a case plan for a successful outcome and different types of evidence to use. Communicating effectively, both verbally and in writing with the many professionals involved and workers and witnesses are discussed. The organization of a Board file is presented and participants explore how to effectively review a file, make a case plan to proceed to move a claim forward and use this knowledge to review a case file.

LOCATION: Virtually on Zoom (a link will be provided to all participants in advance of class)

We are pleased to offer two sessions. You must attend all 4 classes to receive certificate.

DATES: Class #1 will run four consecutive Saturdays
Saturday, April 10, 17, 24 and May 1, 2021 9:00 am – 4:00 pm

Class #2 will run four consecutive Sundays
Sunday, April 11, 18, 25 and May 2, 2021 9:00 am – 4:00 pm

- ✚ The Participant and Course Selection Process will be carried out in accordance with OPSEU Education Policy.
- ✚ When registering, participants **MUST** confirm that they have their own computer with proper internet connections (training can NOT be completed over a cell phone). The computer must have a camera which remains 'on' during the training.
- ✚ This virtual training is being delivered via www.Zoom.us and participants must download the free Zoom software in advance of the training.
- ✚ Confirmation will be sent to applicants who are accepted.
- ✚ As this meeting is being held virtually, no expenses outside of Family/Care Attendants claims (if required) will be reimbursed except in special circumstances where expenses have been pre-approved. To inquire further about pre-approval, please email OPSEURegion5EBMs@gmail.com
- ✚ Lost Wages will **not** be provided for this Educational.
- ✚ As a reminder in accordance with OPSEU policy, **full 4 day Attendance is mandatory** for participants at the educational. If you are unable to attend with Full Attendance without an acceptable reason, you will not receive credit or certification for the course and your expenses (if any) may not be paid.



Application Form
 Region 5-Virtual Educational
 April – May, 2021

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| Personal Information | Local: <input type="text"/> | Union #: <input type="text"/> |
| | Name: <input type="text"/> | |
| | Address: <input type="text"/> | |
| | City: <input type="text"/> | Postal Code: <input type="text"/> |
| | Home/Cell Phone: <input type="text"/> | Business Phone: <input type="text"/> |
| | E-mail: <input type="text"/> | |
| Virtual Conference | This virtual training is being delivered via www.Zoom.us and participants must download the free Zoom software in advance of the training to send your ZOOM invite and passcode. Applicants are required to provide a personal e-mail address (employer e-mail addresses will not be accepted). Participants will require either a computer or a tablet with Internet access. Yes, I have a computer or tablet with internet access | |
| Dates | Please indicate your preference for Saturday classes or Sunday classes. <p align="center">Saturday April 10, 17, 24 and May 1, 2021 9:00am – 4:00pm</p> <p align="center">or</p> <p align="center">Sunday April 11, 18, 25 and May 2, 2021 9:00am – 4:00 pm</p> | |
| Human Rights Accommodation Request Form: | Complete the Form for any specific accommodation requests. Please email to the Toronto Regional Office to mjasmin@opseu.org, or the Equity Unit at Head Office at equity@opseu.org. | |
| Family Care (Child/Elder/Dependent) | Family/Attendant Care will be reimbursed as per OPSEU/SEFPO policy as outlined on the back of the expense claim. Such allowance is not intended to reimburse the claimant for dependant/family expenses they would have normally incurred as a result of employment except where the absence exceeds the normal work day or week. Family/dependent care will be reimbursed at the rate of \$15.00 per hour. If you have any questions, please check the OPSEU/SEFPO Policy Manual. | |
| 1. | Position presently held in your Local: <input type="text"/> Length of service in this position: <input type="text"/> | |
| 2. | Positions/activities previously accomplished in your Local (i.e. steward, committee officer, campaigns), and length of service in these positions: <input type="text"/> | |
| 3. | Type of Local: Check appropriate box: <input type="checkbox"/> Single <input type="checkbox"/> Multi-Unit <input type="checkbox"/> Composite | |
| 4. | Your work location: <input type="text"/> Your position at work: <input type="text"/> Type of work: <input type="text"/> | |
| 5. | Other OPSEU local/regional educationals attended: <input type="text"/> | |
| 6. | OPSEU is committed to achieving equitable participation of designated group members in its education programs. Indication of your designated group status on this application will assist us in assessing our progress in reaching this goal: <input type="checkbox"/> Indigenous Worker <input type="checkbox"/> Racialized Worker <input type="checkbox"/> Woman Worker <input type="checkbox"/> Worker with a Disability <input type="checkbox"/> Francophone Worker <input type="checkbox"/> Young Worker <input type="checkbox"/> LGBTTIAQQ2S Worker (Lesbian, Gay, Bisexual, Transsexual, Transgender, Intersex, Asexual, Queer, Questioning, Two-Spirited) | |
| 7. | <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> _____ Local Executive Officer Signature Or attach approval email with attendance form </div> <div style="width: 45%;"> _____ Local Executive Officer Signature Or attach approval email with attendance form </div> </div> | |
| Deadline for Applications is March 19, 2021 Email to: R5educationals@opseu.org | | |